# Laptop Connection Cable Instruction Manual

## Quick Reference

4 Steps to Connect a Laptop to the Video Projector

1. **Connect Cables**

| A Video and Audio Combo Cable is on your podium. | Connect the video cable (usually to a blue jack on laptop). Connect the audio cable if needed. |

**Ask the front desk for needed adapters.**

| Mac to VGA Adapter from the Front Desk. | VGA to DVI Adapter from the Front Desk. |
2. Select Laptop Input for Video Projector
On the Control Panel the button marked "Laptop". The laptop computer may now show on the video projector. If not, proceed to Step 3.

Please note the exact location of this button will be different on the Control Panel. Button configuration is not final at the time of this writing. The actual panel layout and buttons will be similar to this illustration.

3. Turn on Laptop External Video
Laptops often need to have their external video output turned on. Study the keyboard for icons on the function keys, or look it up on the web by using the computer model and the keywords "connect external monitor".

<table>
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<tr>
<th>![FN Key]</th>
<th>![F8 Key]</th>
<th>![Apple System Preferences]</th>
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Most Dell laptops use the keys Fn+F8 to output video to an external monitor or video projector.

Macs usually auto detect the video projector; if not, go to the Apple icon in the upper left of the screen, select "System Preferences" (an icon shaped like a gear), then "Display" to change settings.
4. Adjustments – No Picture or Bad Picture

Check your cables, and hit the "Auto Image" Button on the Control Panel.

If you need help, contact the front desk.

Meaning of Indicators

The red light above the Laptop button on the control panel should be red. If not, press the Laptop button.

Quick Fix

Video: If some colors are more pronounced or absent from the image on the video projector, this indicates a bad connection with the cable, any adapter, and the laptop. Disconnect and re-connect all cables firmly.

Audio: You may have to "unmute" or adjust the audio volume on the laptop.

Please avoid forcing cables into connectors; this may damage them so no Laptops may be able to connect. These are photos of actual GECA cables that ceased to work.
Note:

When done projecting the Laptop image, switch back to the classroom Desktop computer in the podium by pressing "PC" on the Control Panel.