



## Now accepting applications for the College of Professional Studies Professional Development Award

CPS undergraduate and graduate students are eligible to apply for financial support to help further their academic and career goals. Potential activities include but are not limited to conferences, research projects, unpaid internship support, and certifications.

*Requests to cover tuition and fees will not be considered.*

### **Guidelines**

- Requests may not exceed \$500.\*
- Students may only receive funding once during their time as a CPS student.
- Students must be in good academic standing.
- Students must disclose if they are receiving funding from other University and/or external sources.
- Conference support is limited to students presenting and/or serving as a moderator.
- Selected recipients will receive their award as a stipend, which is a taxable payment awarded to cover expenses. There is no service requirement, but it is intended to support the stated academic/career goals.
- Students must follow the [Student Travel Grants & Reimbursements Guidance](#).

### **Application Process**

- [Applications](#) are accepted on a rolling basis and must include a proposal and budget. The proposal must address: 1) purpose of the activity; 2) how the activity supports the student's academic and/or career goals. The budget must be itemized and include any supplemental funding the student is receiving. Supporting documentation will strengthen the application. Examples include proposal acceptance confirmation, conference program, recommendation letter.

### **Selection**

- Requests are reviewed on a rolling basis by the Dean's office. Students are encouraged to submit requests as soon as possible as there is limited funding available.

### **Contact**

- Questions can be directed to [cps\\_student@gwu.edu](mailto:cps_student@gwu.edu).

*\*Requests up to \$1,000 may be considered for international conferences, subject to funding availability.*